



Green Spaces Alliance

Community Garden Network

Considerations for a Community Garden Timetable

The timetable helps you create your garden and keep it going year after year. It sets benchmarks for your gardeners to strive toward and allows everyone to feel involved in and informed of the process. In the event that you are awarded a grant, we will look to the timetable for milestones that will help us to help you fulfill our shared goal: a healthy and vibrant garden.

Keep in mind to be funded the garden group must commit to maintaining the garden for five years. Your initial timetable should only cover the next 12 to 18 months. Grant monies are only available for 12 months from the date that all paperwork is finalized. All garden components funded by the grant must be completed within that period. Additional timetables will be established for each consecutive year of the agreement.

Required Components

1. Start-up meeting to determine leadership, garden type, garden purpose and individual responsibilities
2. Site preparation (clean-up, weeding, trimming, tilling) This always takes about 3 times longer than expected.
3. Installation of Garden sign and Community posting board
4. Start dates for all requested budget categories
5. Finish dates for all requested budget categories
6. Start dates for all components on the garden plan
7. Finish dates for all components on the garden plan
8. Assessment and conditioning of soil (pre-spring planting)
9. Mulching of beds (late spring for water conservation and late fall for winterization)
10. Estimated seasonal planting dates: Spring planting from February 1 – May 20, Fall planting from September 1 – November 10
11. Minimum of 1 community-wide meeting/celebrations per year to invite new participants
12. Minimum of 1 garden workday, community meeting or neighborhood gathering for the garden each month
13. 4 Major Garden workdays (1 per season) to which volunteers will be invited to assist with major cleanup and/or large projects
14. Attendance at annual meeting of garden managers in May of each year
15. Attendance at 3 Community Building or Garden related workshops each year
16. All major holidays and any neighborhood celebrations (to avoid when scheduling workdays)
17. Submission of annual report by December 15 of each year for 5 years.

Recommended Components

1. Minimum of 2 garden workdays, community meetings or neighborhood gatherings per month
2. Minimum of 2 community-wide meetings/celebrations per year to invite new participants
3. Start and Finish dates for any garden components not necessarily funded by this grant